

Model Barter List

Name of the exchange system	The colorful exchange family
Name, address and Telephone no. from the manager
First name, surname of the member	Laura, Stern
1) Membership Number	33 / I
Beginning membership	1st January 2013
Valid to	31st December 2013

2)	3)	4)	5)	6)	7)	8)	9)	10)	11)
My No.	Your data (= Data of the exchange partner)			Data on service / product				Your Signature	Balance + = positive - = negative
No.	No.	Membership Number	First name, Surname	Date	Name of the service / product	R = + E = -	Value in crowns		
								Transfer from last list >>	0
1	15	35 / I	Natali Beck	15/02/13	monitoring authority	+	10	<i>N. Beck</i>	+ 10
2	23	55 / II	Bernd Meno	01/03/13	bicycle repair	+	20	<i>B. Meno</i>	+ 30
3	8	13 / I	Herta Klein	17/03/13	3 loaves	-	10	<i>H. Klein</i>	+ 20
4	4	17 / I	Manfred Müller	14/04/13	used kids chair	+	15	<i>M. Müller</i>	+ 35
5	---	1 / II	Administration Fee	31/12/13	Administration	-	10	<i>Doris Groß</i>	+ 25

Notes

- 1) Each member gets a membership number. It consists of 2 areas: The 1st Area is the sequential number of the Member Directory. The 2nd Number (the right of the line) expresses the list number. When a new list is printed, then you get a new list number to see how many lists that member has already consumed. One at Laura Stern, look here: 33/ I
- 2) "My No." means: Consecutive number in this list (from the owner of this list).
- 3-5) Here, the data from the list of exchange partner is entered.
- 6-7) Here, the exchanged service / product and the date is entered.
- 8) "+" and "-" means if that is a receipt (R) or expenses (E).
- 9) Here, the value of the service / product is entered. Each hour is worth the same, namely 10 crowns, no matter what is done. If a service lasts two hours, then they will "cost" 20 crowns etc. Set at the value of goods as agreed. The term "crowns" is a fictitious name, you can omit it or use something else.
- 10) Here must sign the exchange partners.
- 11) Here, the respective current account balance is calculated. The value of "transfer from last list" includes administration.